

# Property Inventory Submittal

## PROPERTY INFORMATION

Name of Property: \_\_\_\_\_

Ownership: \_\_\_\_\_ (City/Private)

Address: \_\_\_\_\_

City: \_\_\_\_\_

State : \_\_\_\_\_

Zip: \_\_\_\_\_

## CONTACT INFORMATION

Contact Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_

## CATEGORY INFORMATION

Category: \_\_\_\_\_ (Industrial, Commercial, Housing, Office Space)

## BUILDING CHARACTERISTICS

Type of Building: \_\_\_\_\_

# of Tenants: \_\_\_\_\_

Occupancy: \_\_\_\_\_

# of Docks: \_\_\_\_\_

Total Bldg Sqft: \_\_\_\_\_

Ceiling Height: \_\_\_\_\_

Largest Block Avail: \_\_\_\_\_

Year Built: \_\_\_\_\_

Construction: \_\_\_\_\_

Utility Provider: \_\_\_\_\_

Electric Phase: \_\_\_\_\_

Electric Volts: \_\_\_\_\_

Heating Type: \_\_\_\_\_

Lighting Type: \_\_\_\_\_

Amenities: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Summary Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other: \_\_\_\_\_

**SITE CHARACTERISTICS**

Lot Size: \_\_\_\_\_

Lot Acres: \_\_\_\_\_

Parking Type: \_\_\_\_\_

# of Spaces: \_\_\_\_\_

Interstate Distance: \_\_\_\_\_

# of Acres: \_\_\_\_\_

Zoning Category: \_\_\_\_\_

Shovel Ready: \_\_\_\_\_

Other: \_\_\_\_\_

**FINANCIAL INFORMATION**

For: \_\_\_\_\_ (Sale/Lease)

Asking Price: \_\_\_\_\_

Sale Terms: \_\_\_\_\_

Lease Terms: \_\_\_\_\_

Taxes: \_\_\_\_\_

County PID: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Other: \_\_\_\_\_